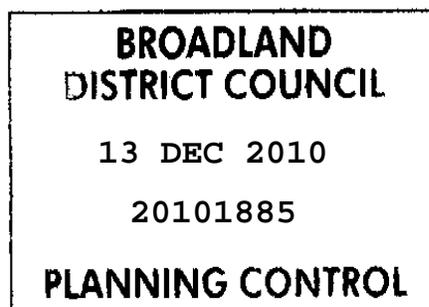


The Church of St Laurence Brundall.



Statement of Need Appendices I - XIII



**The Rector and PCC
December 2010**

Current Pattern of services (approximate number of attendees)

1st Sunday	2nd Sunday	3rd Sunday	4th Sunday	Mon- day	Tuesday	Thurs- day
8am Holy Communion - BCP (12-15)	8am Holy Communion - BCP (12-15)	8am Holy Communion - BCP (12-15)				9am Morning prayer - CW (10)
9.50am All-age Worship in Memorial Hall (50-60)	9.50am Family Service - CW (50-70)	9.50am Family service - CW (50-70)	9.50am Holy Communion - CW (60-80)	9am Morning prayer - CW (4)	10am Holy Communion - BCP (25-30)	10 a.m. Buggy Service – (10-20)
6.30pm Evening prayer - BCP (30-40)	6.30pm Evening prayer - CW (30-40)	6.30pm Holy Communion - CW (30-40)	6.30pm Evening prayer - CW (30-40)			

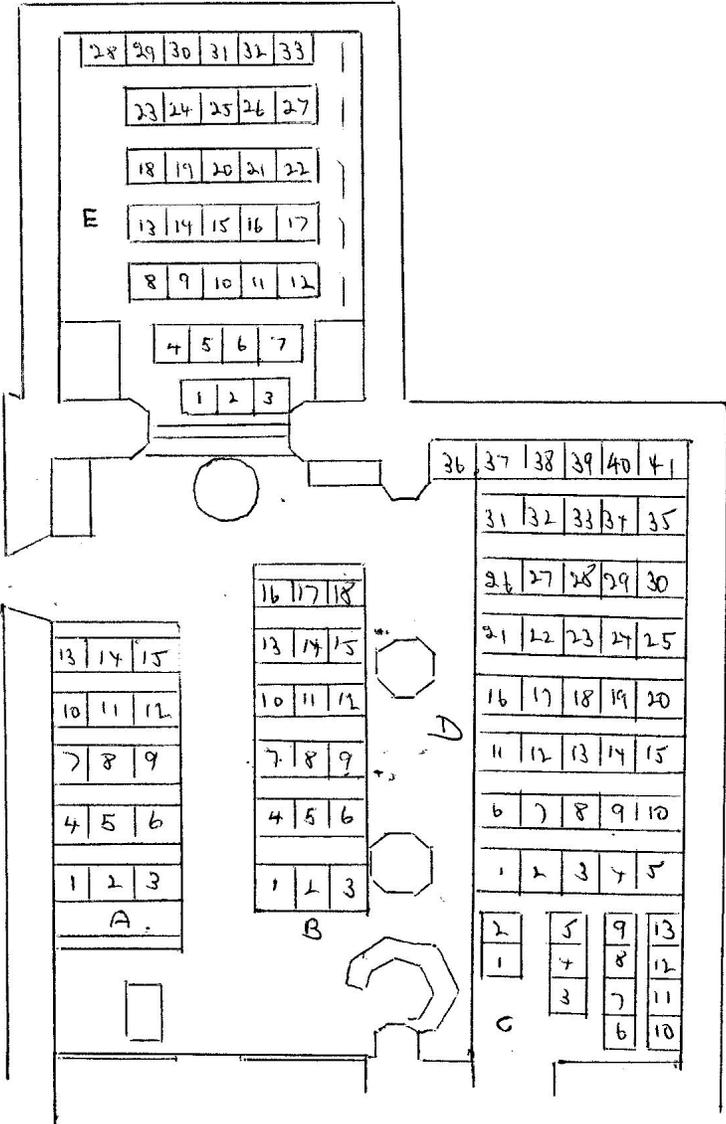
+ 3rd Saturdays: 6 p.m. Saturday Celebration, attendance 30-40.

Abbreviations used:

BCP = Book of Common Prayer

CW = Common Worship

Plan of the current Church building



OLD CHURCH A+B = 33
 VICTORIAN C+D = 54
 1960 E = 33
TOTAL 120 DESIGNED SEATING CAPACITY

Seats 12,17,22,27,28,33, in area 'E' have a restricted view of the communion table area, and the following seats are totally unsighted: all area 'C', and in area 'D' seats 1,2,3,4,5,8,9,10,13,14,15,19,20,25. The remaining seats in area 'D' have a poor view due to the two pillars between areas 'D' and 'B'

The current Church Room exterior (left) and interior main room (right)



The temporary building in need of replacement



Report of Church Extension Committee.

1. Aims The committee was set up by the PCC to identify needs in respect of Church facilities. We have tried to confine ourselves to "hard" evidence.
2. The Church Building. Present seating capacity is around 150 (including 45 in "extension") but attendances have reached well over 200. (267 on Christmas morning) The number of occasions on which there were more than 150+ had risen from 9 in 1978 to 31 in 1982. The PCC has already received some statistics of church attendance for 1978-83 and the churchwardens have carried out an accurate check of numbers over the past two months which confirms the accuracy of previous estimates.
 In addition to the pressure on seats which this growth creates the committee also noted other limitations in the building:
 - (i) Exits. The present exits would be inadequate in an emergency.
 - (ii) Facilities for choir.
 - (iii) Space for bookstall, sidemen etc. It was suggested that somewhere to hang hats and coats might be a worthwhile provision.
 - (iv) Visibility. This was particularly bad for people in the 'extension'.
 - (v) There is insufficient storage space at present for books, robes, cleaning equipment, flower arrangers materials, visual aids, furniture, etc.
 - (vi) Clergy changing space. The present space for robing is inadequate for visiting dignitaries!
3. The Church Room. The committee was concerned primarily with church use rather than use by other village groups. The Church room was an asset to the village but it's primary purpose was to accommodate church activities. But it was not necessary for the church to provide for all its own activities; some things were better catered for elsewhere, e.g. Harvest Supper. For this reason the committee was not convinced that an increase in the overall size of the room was desirable. The main problem here is that restricted kitchen, storage, and cloakroom facilities considerably limit the use of the room. It was noted that at present there is room for the Sunday School to expand.
4. The Community. The committee spent some time considering the growth of Brundall and what effects that could have on the life of the church. In 1981 the population according to the census was 3196 (in 1210 households) This is expected to rise to 4,100 by 1996. This represents an increase of more than 25% and it does not seem unreasonable to expect a corresponding rise in church attendance.
5. Other relevant questions.
 - (i) Young people. In analysing the attendance at services the committee noted that most of the congregations were under 15 or over 25. Development of the youth work of the church could therefore draw in some of the 300-400 young people in Brundall.
 - (ii) Mission England which again could affect the size of congregations.
 - (iii) Changes in pattern of services. Although no such changes were envisaged at present the development of Family Services in other local churches could affect this problem.
 - (iv) The question of pastoral re-organisation in the deanery was not finally settled. There is always the possibility that changes could make it necessary to have fewer services.

8. Conclusions:

(i) Levels of church attendance.

We might reasonably expect congregations to rise to the following levels over the next few years:

	1981	1996
Family Service (1st Sunday of month)	141	176
Morning Prayer	35	44
Evening Prayer	44	55
Carol Services (2)	290	362
Midnight Communion	120	150

However these are only average figures and do not take account of the full range of attendance at each service.

(ii) Further action

The committee believes there are three options open to the PCC.

1. Do nothing. But previous discussion has indicated a desire to take some action to alleviate these problems.
2. Make some "essential" changes e.g. extra door, improved storage.
3. Set up a representative working group to explore further solutions, if necessary in consultation with architect.

RMB
February 1984

Consultation Process

5th March 2007 Diocesan Advisory Committee for the Care of Churches (DAC) site visit

Between March 2007 and July 2007

Visit by Norfolk Archaeologists

Visit by English Heritage

Initial liaison with Broadland District Planners

Initial liaison with Brundall Parish Council

10th July - presentation of plans at a special Parochial Church Council (PCC) meeting

September 18th Presentation to Church – current plans described followed by opportunity for questions and answers

September 22nd - Day of Prayer and Fasting

October 6th - Coffee with Church Neighbours and presentation of plans

First half of November 2007 - Community newsletter article to inform community of Church display of plans and chance for comments

Consultation with Local Community – display of plans with comments box

Church Family – display of plans with comments box

19th November Meeting with Archdeacon and Ray Levett (Parsonages Board) regarding car parking.

10th December DAC site visit

Offer made by the Rector to attend the Parish Council Meeting of **January 24th 2008** to consult about plans. This offer not taken up due to full agenda

9th January 2008 - meeting with Janet Jury (architects) to revise plans in light of consultation process to date

24th January Memorial Hall committee meeting: it was agreed that the two venues would not compete but would complement each other in providing facilities for the community.

Continuing liaison with individual neighbours with specific concerns

February - Village Newsletter article on feedback received from November display of plans

6th February - site visit by the Revd Canon Jeremy Haselock, Precentor of Norwich Cathedral and liturgical expert

18th February - visit to Eaton Church – a church which some 15 years ago built an new worship area on to an ancient existing building. What we could learn from their experiences of a new building?

August – November 2008 – four meetings between the Architect, the Rector and a sub-committee of the DAC (including Mr. David Eve of English Heritage) to progress the design..

January 2009 – pre-planning consultation with Broadland District council

February – March 2009 – further meetings with the Architect to discuss how to take into account the comments from the pre-planning consultation.

Consultation with potential user groups with regard to the need for such a facility in the Village.

3rd March 2009 – Meeting with Councillor Andrew Proctor

23rd April – Annual Parish Meeting addressed by the Rector

14th May – Public Exhibition for the Community. Publicized in the Village Newsletter which goes to every home in Brundall. Individual invitations to people who have expressed interest. Posters placed in shops and on notice boards around the Village.

Results of the Public consultation

Total number of comments sheet received: 116

Those in favour of the development: 97

Those in favour, with reservations: 4

Those in favour: 87%

Those against: 8

Those undecided or no clear preference: 7

Details of comments received for and against the new development can be found in the Design and Access Statement.

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Norman Gorman
 Anne Gorman
 Mary Bulley
 Bob Bunker
 Lisa Taylor
~~Peter Bunker~~
 Peter Bunker
 Richard Sanders
 Janet Muter
 Andrew for
 Amanda Letley
 Bridget Mann
 Gillian Groat
 Elizabeth Sanders
 Rick Hunt Sheppard
 Margaret & Michael Kalle
 Teen & A.M.W. Camp
 18. Jong Clark
 Peter
 Hugh Gerard


 Antlaine Simpson
~~Allyson~~
~~Will~~
~~Chris~~
 S. Viner
 June Lewis-Kilgus
 Dorothy Taylor
 Ruth Maclean
 Mark Russell
 Dianne Russell
 Jane Stanger
 Judy Swahan
 Brian Burham
 15. Sue Church

Los Painting | Raymond Painting
Robert Kinsley

Tony Micholls

Dave Carding

June Carding

Diane Stead

Robert Stead

Sarah Willshire

Su Allport

Carl Ang

MARIANNE Gibbs

Wazel Moates

Annie Ambrose (103)

Opethia Fisher.
Basil Bindley
Kirsty Allen
Anna Walters + Ian
Roger Whitshie
PHIL & Helen FRANKS (TH)
Jill JENNINGS.
Barbara Ledward
John Ledward.
JOHN PHILIP. BMH.
ROSEMARIE WRIGHT
JEAN THOMPSON
CORIN DARNES
Jean Gosling (DAC)
Caroline Rawlings (DAC)
Mary Hendrie
Marion Jones
Doris Luba
Barry C. Holdstock.
Ray Mackay
Pat Nettles
G. HUGHES.
Blair J. Elmer
Lynde Hayes
Lemna Anniser
Steve Church
Shirley Heallens

Barbara Ayers
Catherine Plummer
Carl Ang
David Cyns.
Patricia Pottle.
Peter Goody
Ruth Heslop
Geraldine Daniell
David Daniel.
Joy Kinby
Ray Kinby
Mauri Palen
G. n. Palen.
L. Chesne
David Casson
Helen Casson
Meg Ward
Doreen Oliver.
Sharon Smyth.
Doreen Stubbs
Fred Stubbs
Janet Morse.
Di Johnson

Church Development Group Meetings and summary of content

31st May 2007

1. Appointment of chair and secretary.
2. Purpose and process- vision revisited, time scale, process liaison.
3. New building wish list.

24th June 2007

1. Paul feedback on English Heritage.
2. Linnet feedback from Parish council.
3. Walked footprint of proposed extension.

3rd July 2007

Meeting with architects.

18th July

1. Feedback from PCC: agreed principles of design.
2. Comparison of floor plan with wish list.

1st August 2007

1. Architects portfolio requested.
2. Architects give walkthrough of proposal ready for September PCC meeting.
3. Sedum roof discussed.

20th August 2007

1. Presentation by architects – plan process costs.
2. Prayer strategy.

4th October 2007 (joint meeting with fundraising committee)

1. Process on paper.
2. Completion of first stage.
3. Outstanding outline planning issues.
4. Future roles of groups.

19th November 2007

Informal meeting reviewing action points to date and restating action points to move forward.

4th December 2007

1. Feedback from the community.
2. Feedback from the Church.
3. Review of plans.
4. Community use of the development.
5. Visit to Eaton Church.
6. Parking.
7. Parish Council.
8. Contract.

11th December 2007

1. Process log.
2. DAC visit; additional process stage, statement of need, architects involvement, PCC approval, time scale and critical path.

3rd January 2008

1. Action point review
2. Review of Plans

21st January

1. Action point review
2. Statement of need
3. Architect contract

18th February

1. Report from DAC visit 10th December
2. Statement of Need

Brundall Memorial Hall
Bookings for the week commencing 2nd February 2009

Day	Main Hall	Lounge	Meeting Room
Monday 2nd Mar	9.30 – 12.00 Short Tennis 14.00 – 15.00 Extend 20.00 – 22.00 Table Tennis	9.30 – 12.00 Raschools 19.00 – 22.30 Bridge	
Tuesday 3rd Mar	9.45 – 10.45 Body Moves 11.00 – 12.00 Line Dancing 13.30 – 15.30 Badminton 15.45 – 17.45 Short Mat Bowls 18.00 – 19.30 Brownies 19.30 – 22.00 T.I.B.	9.30 – 12.00 Raschools 14.00 – 16.00 Art & Craft Group 17.15 – 19.15 Weight Watchers	19.00 – 20.00 Flower Club
Wednesday 4th Mar	9.45 – 11.45 Table Tennis 13.00 – 15.00 Parents & Toddlers 18.15 – 19.15 Football 20.00 – 22.00 Badminton	9.00 – 12.00 Coffee Break 19.30 – 22.00 T.I.B.	9.30 – 10.30 Church Group
Thursday 5th Mar	9.30 – 12.00 Raschools 14.00 – 16.00 Short Mat Bowls 18.30 – 20.30 Youth Club	14.15 – 16.15 W.I. Day 17.00 – 18.30 Rainbows 18.30 – 20.30 Youth Club	
Friday 6th Mar	9.30 – 12.00 Raschools 13.30 – 15.30 Short Tennis 19.30 – 22.00 Badminton		
Saturday 7th Mar	15.00 -17.30 Pam Clarke Dance		
Sunday 8th Mar	11.00 – 15.00 Children's Party		

Brundall Memorial Hall

Bookings for the week commencing 16th March 2009

Day	Main Hall	Lounge	Meeting Room
Monday 16th Mar	9.30 – 12.00 Short Tennis 14.00 – 15.00 Extend 20.00 – 22.00 Table Tennis	9.30 – 12.00 Raschools 14.00 – 16.00 J.P.H. Support Group 19.00 – 22.30 Bridge	
Tuesday 17th Mar	9.45 – 10.45 Body Moves 11.00 – 12.30 Line Dancing 13.30 – 15.30 Badminton 15.45 – 17.45 Short Mat Bowls 18.00 – 19.30 Brownies 19.45 – 22.00 T.I.B.	9.30 – 12.00 Raschools 14.00 – 16.00 Art & Craft Group 17.15 – 19.15 Weight Watchers	
Wednesday 18th Mar	9.45 – 11.45 Table Tennis 13.00 – 15.00 Parents & Toddlers 18.15 – 19.15 Football 20.00 – 22.00 Badminton	9.00 – 12.00 Coffee Break 19.30 – 22.00 T.I.B.	9.30 – 10.30 Church Group 16.00 – 18.00 Brundall History Group
Thursday 19th Mar	9.30 – 12.00 Raschools 14.00 – 16.00 Short Mat Bowls 18.30 – 20.30 Youth Club	17.00 – 18.30 Rainbows 18.30 – 20.30 Youth Club	
Friday 20th Mar	9.30 – 12.00 Raschools 13.30 – 15.30 Short Tennis 19.30 – 22.00 Badminton		9.45 – 11.45 Raschools Meeting
Saturday 21st Mar	15.00 -17.30 Pam Clarke Dance		
Sunday 22nd Mar	14.00 – 22.00 T.I.B. Technical Rehearsal		

The current Church Room kitchenette (left) and toilet (right)

APPENDIX VIII

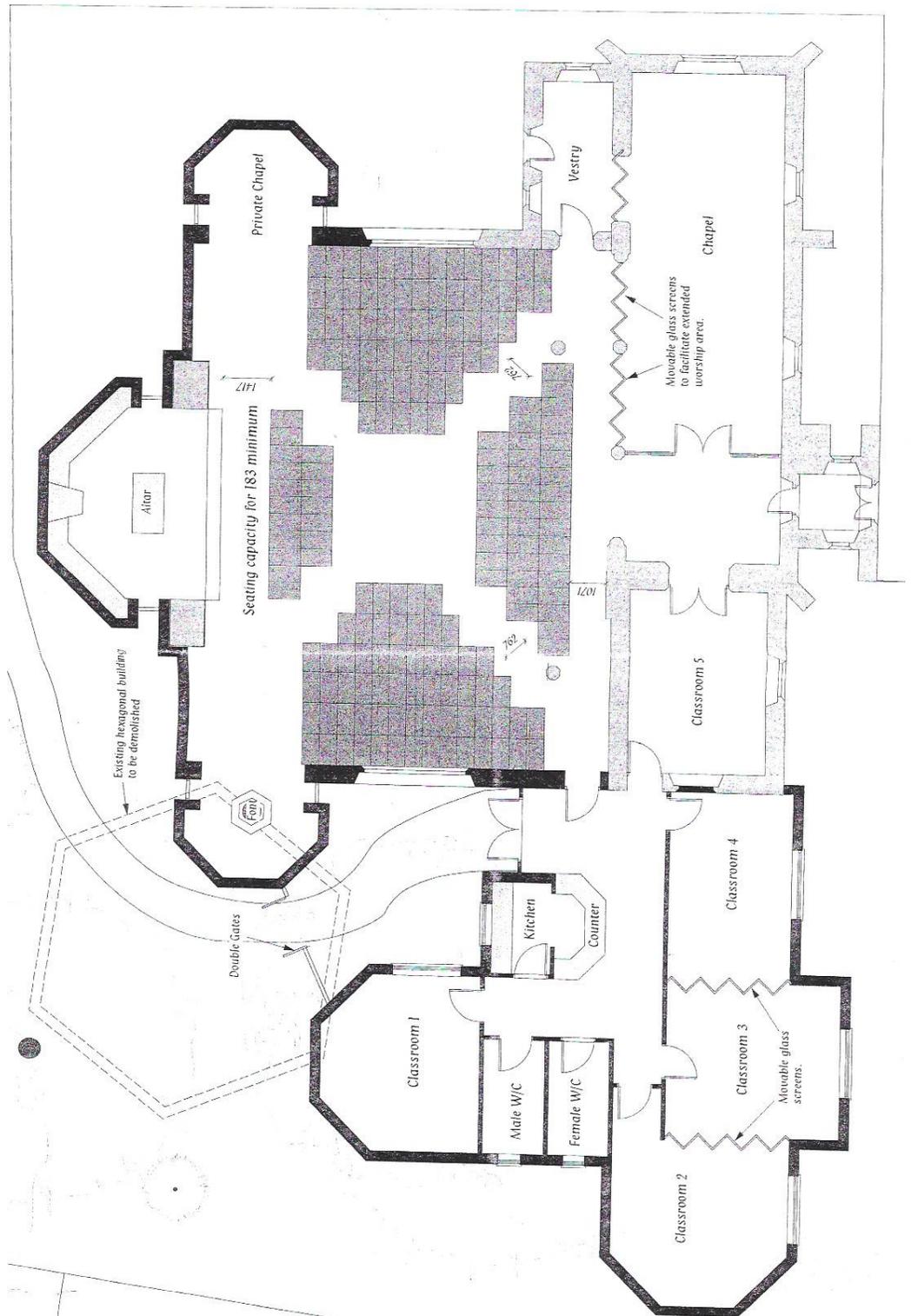
Other sites considered by the Revd Robert Baker and Mr Arthur Calff

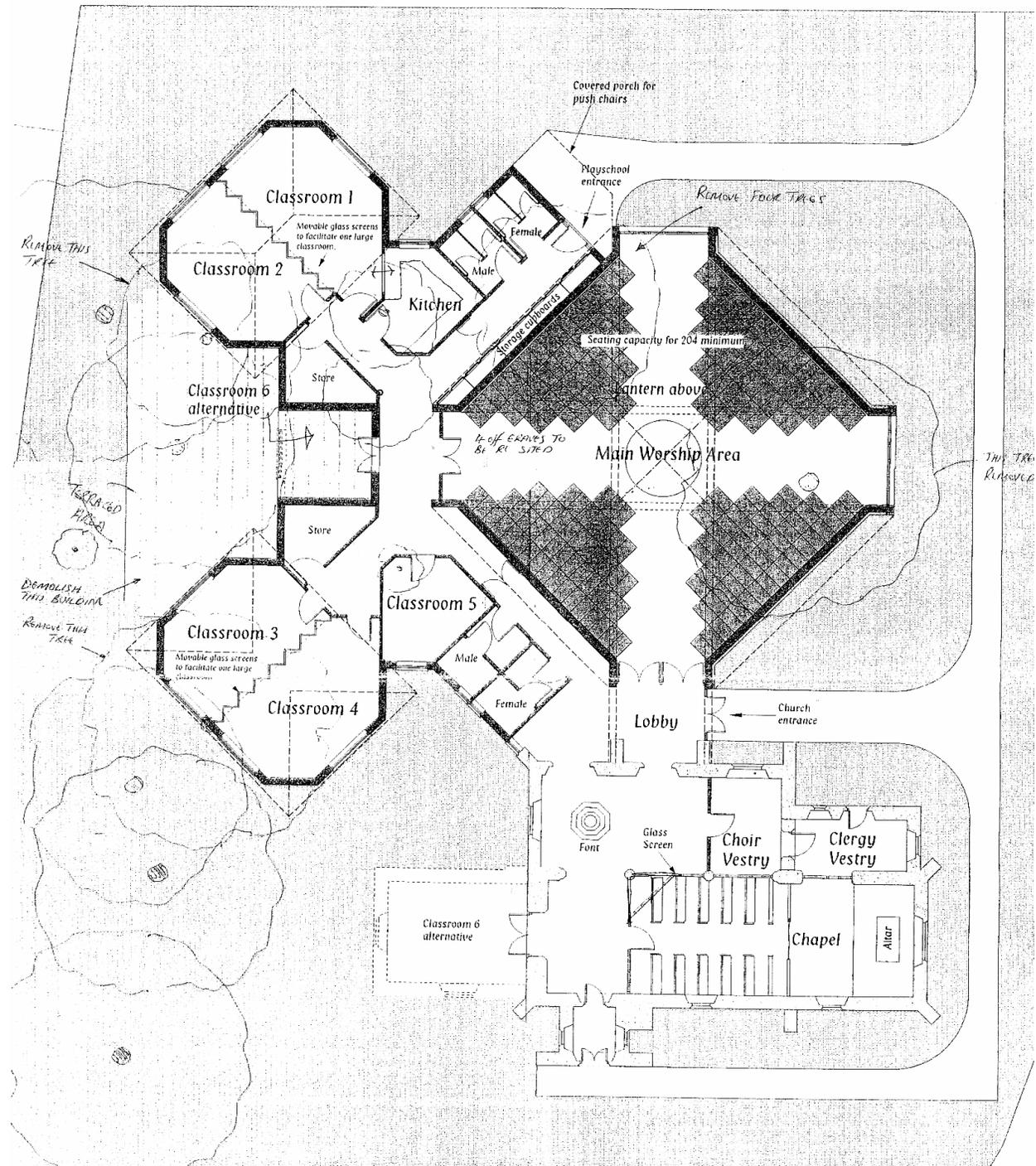
1. Berryfields: now developed
2. Holmesdale road (west end): on the fringe of the parish
3. Links Ave, next to the Memorial Hall: designated agricultural land
4. Piggeries site, off the Street: now developed
5. The Dales: now developed
6. East Avenue: not in Brundall Parish
7. The Coigncroft: not in Brundall Parish.

APPENDIX IX

Hugh Richmond pointed out that it is vitally important that the existing church is maintained in full use if a new church is built. He said that he felt it would be a mistake to take the emphasis away from this building as this could lead to the church being lost. Discussion then took place as to how the church might be extended instead. Nick Warns said that, rather than re-orientate the church by 90 degrees, the existing nave could be turned into a south aisle, the north aisle extended into a new nave and chancel, and a new north aisle built.

Note: Mr Hugh Richmond is Vice-chair of the Diocesan Advisory Committee for the Care of Churches.





Plan 16a (29/04/03) Reasons for rejection

The main reasons for not continuing with this proposal were:

- The worship area was too small and offered limited flexibility in seating layout.
- The classroom extension impacted upon the southern elevation and detracted from the existing church.
- Classrooms were too close to neighbouring properties.
- The proposed kitchen was too small.
- The toilets were unsuitable for disabled, baby- changing and nursery school requirements.
- There was an absence of adequate storage space.
- Too much impact on the trees.

Plan 16b (08/09/03) Reasons for rejection

It was rejected by the PCC because:

- Although the worship area was bigger it was still too small.
- Whilst the southern elevation was improved, the extension was still visible from the south side.
- It was too close to neighbours and its footprint was too large.
- It would have provided too many external 'hide-away areas' for youths to gather.
- Too much impact on the trees.

Indication of potential use of areas available with the new facility

Day/Area	Reception area	Meeting rooms	Historic church	Main worship area
Sun	Refreshments after service	Rainbow Club and crèche Young people's groups	Prayer Small services	Sunday services
Mon	Christians Together OAPs lunch	Play group Other community groups such as Royal British Legion Parenting Courses	Morning prayers	Outreach and community events e.g. events such as Celebration of Passover; Weddings; Funerals; Baptisms etc.
Tues	Drop-in coffee/tea	Nursery/play group Weight watchers	Mid-week Holy Communion	
Weds	Drop-in coffee/tea Bereavement group Alpha course	Nursery/play group Christianity Explored Course		
Thurs	Drop-in coffee/tea Village Screen	Nursery/play group PCC meeting	Morning prayer	
Fri	Drop-in coffee/tea	Nursery/play group		
Sat	Men's breakfast Coffee mornings Quiz nights	Diocesan Training events Study days Other Community consultations.	Prayer for the parish	



KEITH SIMPSON MP
MID NORFOLK

HOUSE OF COMMONS
LONDON SW1A 0AA

The Reverend Dr Linnet Smith
The Rectory
73 The Street
Brundall
Norwich NR13 5LZ

4 March 2009

Dear Reverend Dr Linnet Smith

Developments at Brundall Church

I am writing to register my support for the developments at Brundall Church. I agree that the developments are necessary for the local community and I offer my full support for the application.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Keith Simpson', with a long, sweeping flourish extending to the right.

Keith Simpson MP



THE BISHOP OF NORWICH
BISHOP'S HOUSE
NORWICH NR3 1SB
TEL 01603 629001 FAX 01603 761613
E-MAIL bishop@bishopofnorwich.org

12 March, 2009

To Whom it May Concern

St. Laurence Church, Brundall

Norfolk is a county noted for its very large mediaeval churches in small villages. St. Laurence Church, Brundall is not one of them. It is a very small church in a large village, serving a parish of 4,500 people and with inadequate space for routine Sunday worship let alone special occasions, festivals and village events at which people expect the parish church to be used.

The need to address this has long been recognised in Brundall. I'm delighted that under the present Rector an imaginative plan has emerged for a new and substantial church alongside and incorporating the ancient fabric too. A great deal of work has gone into the preparation of the plans, most notably in collaboration with the Diocesan Advisory Committee for the Care of Churches which oversees all alterations and modifications to our church buildings.

This great project for the village of Brundall has been approached extremely professionally by the Rector and the Parochial Church Council and has my full backing and that of the diocesan authorities. There's much to be done in raising a very significant sum of money, of course, but this will be a church which Brundall deserves, given its vibrant community life.

+ Owen Norrie:



Please ask for Mr R Cannon
Telephone 01603 430643
Fax 01603 430616
EMail emergency-planning@broadland.gov.uk
Our Ref RC/LL
Date 26 February 2009.

The Revd Dr D L Smith
The Rectory
73 The Street
Brundall
Norwich
NR13 5LZ

Dear Linnet

Thank you for your letter received recently and it was good to meet you at the recent Flooding event in Acle.

Regarding Emergency Rest Centres (now generically identified at Emergency Reception Centres as there are many different types) you are correct in that the majority of Local Authority identified venues are schools. This creates an obvious dilemma if an emergency occurs during term time (something that we have yet to gain control over!).

Regarding our conversation at the Acle Flooding event I would be very interested in more details regarding your new development and the possibility of using it as an Emergency Reception Centre. As I mentioned earlier, there are several different types of Reception Centre; one type that I have responsibility for is a Humanitarian Assistance Centre and I believe your venue would more than likely be suitable as well as a Rest Centre.

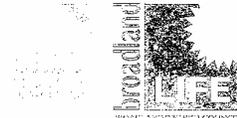
I look forward to meeting with you again to discuss this further.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rog Cannon', written over a circular scribble.

Rog Cannon
Emergency Planning Manager
Broadland District Council

Broadland District Council
Thorpe Lodge, 1 Yarmouth Road, Norwich, NR7 0DU
Tel: (01603) 431133



7 Brandon Court
Brundall
Norwich
NR13 5

03.03.09

To whom it may concern

The Christians Together in Brundall Group has been meeting for over 20 years in many locations: - in the homes of its members (until we outgrew them), - the School and the Memorial Hall (both now problematical and too expensive because we aim to donate our offertories to support the causes we like to hear about), - the Medical Centre (now not allowed), - the Westfield Mission and the Church Room (both so hospitable and welcoming , but now too small).

The existing Church Room , our main venue recently, is so cramped and even with the best and most willing hospitality is neither comfortable nor has adequate toilet and kitchen facilities. (We feel sure that the Health & Safety people would comment on that!)

We dearly wish that the Parish Church could have facilities that would bring it into the 21st century and make life a lot easier for those who run it. As Christians Together we know that such new premises would be very well used in the spirit of generous hospitality.

Christians Together has great concern for the well-being of the Brundall people. We would love to see the Parish Church as a worship centre for us ALL, and a place where we can explore all Christian and Social issues in order to serve our community.

Our Christians Together prayer includes the words: -

" we strive to find ways to serve and witness to this community
and to search for ways to express our unity"

Yours sincerely



Shirley Hallums

10 Longmeadow
Brundall
Norwich
NR13 5LY
27th February 2009

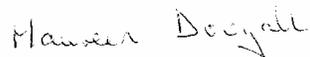
TO WHOM IT MAY CONCERN

Brundall Luncheon Club serves up to 30 lunches twice a month and is run by two teams of 6 volunteers who cook and serve a two course hot meal. There are currently 31 elderly residents on the books who enjoy and look forward to these twice monthly events.

Due mainly to their size, the premises we currently use, limit the number of people for which we can cater. Although these premises meet the Local Authority Health and Hygiene regulations, the kitchen is very small and the equipment is necessarily very limited.

The Luncheon Club is currently unable to meet in August because the premises are used by the owners for their own purposes. As a means of counteracting this we now run a Summer Holiday Club and for some of the events we use Brundall Memorial Hall. We are only able to provide cold meals because the kitchen is inadequate to cook large quantities of hot food. We have run this event for the past two years and have in excess of 45 (mainly elderly) people attend each meeting. It is sometimes necessary for us to take the place of a regular hirer of the Memorial Hall for these summer events, which is not satisfactory for them.

We are looking forward to being able to use the new church premises with a purpose built kitchen, planned to meet our needs. It will mean that we can expand our services to include coffee mornings and afternoon tea and serve a greater number of the local community. There are currently no facilities in Brundall which are suitable to meet these needs.



Maureen Dougall (Brundall Luncheon Club Coordinator)



WI BRUNDALL EVENING

COUNTY FEDERATION NORFOLK

ADDRESS 4 HIGHFIELD AVENUE, BRUNDALL, NR13 5LE

Telephone 712174

eMail

4th March 2009.

Dear Linnet,

Following an approach by Paul Smith, our committee has asked me to tell you that we would certainly be interested in considering use of the facilities provided by your church development plan. Any final decision would obviously depend on our numbers, together with size of room, cost and availability. We look forward to completion of your project and wish you every success.

Yours sincerely,

Maris Halsman
(Secretary)

NATIONAL FEDERATION OF WOMEN'S INSTITUTES

website: www.womens-institute.org.uk

The Garden House,
East Ave
Brundall
Norwich

NR13 5PB

26-02-09

Rev'd Dr. Linnet Smith
The Rectory
73, The Street
Brundall
Norwich
NR13 5LZ

Dear Linnet,

ST. LAURENCE CHURCH DEVELOPMENT

I was pleased to hear that very soon a planning application will be submitted in respect of a Church extension.

Whilst I see it as very important to maintain the original church building at St Laurence's, I believe it is unsuitable for anything other than short services with a small congregation, and as a building of architectural and historical significance. Many of the congregation, and members of the village do not attend church, or social events on church premises, because

they are discouraged by the constraints of the existing buildings. The Church Room was built on a tight budget some forty years ago. I have, on occasions used the kitchen but find it most unsuitable for its purpose. It is cramped, unsafe for more than one person to work in, and its facilities are outdated and unhygienic. The Church Room has no facilities for the disabled, and the toilet area has only one W.C. which is unfit for purpose in a modern society.

Considering the high standard of housing in Brundall, it is not surprising that many people feel uncomfortable on Church premises and this has a bearing on their reluctance to attend church services and other on-site activities. I feel that the planned church extension would very much help address the problems I have outlined. It would also provide a facility for the village community in general as there is currently a lack of venues for group

activities within Brundall.

I hope that the project goes ahead, and feel that it will have a positive impact in this village which has outgrown itself.

Yours sincerely,

Mavis Smith