**APPENDICES**

|  |  |  |
| --- | --- | --- |
|  | **Item** | **Page** |
|  |  |  |
| 1. | Participant Information Sheet ……………………………………………………… | 225. |
| 2. | Consent form for ELSAs ……………………………………………………………….. | 230. |
| 3. | Consent form for headteachers …………………………………………………… | 233. |
| 4. | What is a reflective journal? ………………………………………………………… | 236. |
| 5. | Semi-structured interview questions sent to ELSAs in preparation for (pilot) interviews in July 2012 …………………………………………………. | 238. |
| 6. | My prompt sheet for semi-structured interviews for (pilot) interviews in July 2012 …………………………………………………………………. | 240. |
| 7. | Semi-structured interview questions sent to ELSAs in preparation for interviews in November 2012 ………………………………………………… | 243. |
| 8. | My prompt sheet for semi-structured interviews for interviews in November 2012 …………………………………………………………………………… | 245. |
| 9. | A 15-Point Checklist of Criteria for Good Thematic Analysis Process (Braun and Clarke, 2006) ………………………………………………… | 247. |
| 10. | Example of coding for reflective journals: ThA Identifying themes Phases 1 and 2 ……………………………………………………………………………… | 248. |
| 11. | Example of coding for semi-structured interviews: ThA Identifying themes Phases 1 and 2 ………………………………………………………………… | 252. |
| 12. | Themes identified in reflective journals: ThA Phase 3 ………………….. | 255. |
| 13. | Themes identified in semi-structured interviews: ThA Phase 3 ……. | 260. |
| 14. | Identifying themes: ThA Phase 4 ………………………………………………….. | 270. |
| 15. | Combining themes identified in the semi-structured interviews and journals to begin to develop overarching themes: ThA Phase 5 (final version in body of thesis) ……………………………………………………. | 273. |
| 16. | Sheila Burton’s letter to headteachers, July 2013 (adapted for my LA) ……………………………………………………………………………………………….. | 275. |